

SHINSHU KYOKAI DORMITORY

1641 South Beretania St., Honolulu, HI 96826 • Phone (808) 973-0155

ROOM AGREEMENT

Effective 2017

1. Definitions

- A. In this Agreement, the words “YOU” and “YOUR” mean all persons who sign this Agreement as Residents.
- B. In this Agreement, “WE” and “US” mean Shinshu Kyokai Mission Dormitory.

2. Period of Agreement

- A. The period of this Agreement begins and ends according to the paid period on your last payment receipt.

Period of Stay:

Begin _____

End _____

Rental period may be extended with a new contract based on room availability.

- B. Arrival time: You may move in at **1:00 P.M.** but no later than **5:00 P.M.**
- C. Departure: You must vacate your room by **12:00 NOON.**

3. Cancellation Policy

Canceling a reservation or departing earlier than the specified departure date will result in a charge of \$500.00. Shinshu Kyokai Mission Dormitory reserves the right to cancel the Room Agreement (see page 3).

4. Room Costs and Charges

- A. Room Rate: The minimum stay is 1 week = **\$250.00**

There is no daily rate. Residents are charged on a weekly or monthly basis. A stay of 8 days will be charged for two weeks (\$500), a stay of 15 days for three weeks, etc. Also, for 1 week, a Security Deposit of **\$250.00** is required.

Monthly rate = **\$700.00**

A Security Deposit of **\$700.00** is required for a stay longer than 1 week.

Note: Absolutely NO refunds will be made for early departure.

Room rates are subject to change without notice.

Your payment is due in advance no later than the end of the period on your last receipt. Any amount unpaid by this date will be subject to a penalty charge of 5%. If your payment date occurs on a Sunday or holiday, you are responsible to pay before that day. Room payment and Security Deposit must be paid in full if the resident arrives after office hours.

4. Room Costs and Charges (continued)

B. Security Deposit

In addition to the room payment, a one-time payment is required as a Security Deposit.

The Security Deposit will be **\$250.00** for a one-week stay, or **\$700.00** for a stay of two weeks or longer.

Your Security Deposit, minus any deductions, will be returned no later than fourteen (14) working days after the day you check out from the dormitory. You must address an envelope to yourself (using your home or next mailing address), and bring this envelope to the office.

Deductions may be made for these reasons:

1. To repair or replace any items damaged or missing.
2. To restore the room to a clean and neat condition.
3. Storage charges for your personal belongings left on the premises.
4. Any other monies owed to us.

Note: All applicable refunds will be returned upon receipt of your self-addressed envelope.

C. Rooms with Lanai

Residents in a balcony room will be charged an additional **\$15.00** per week or **\$60.00** per month.

D. Parking

The lot gates are locked each night at 10 P.M. and opened each morning at 6. For Residents, a stall is **\$2.50** per day, **\$15** per week, or **\$50** for a month.

Note: NO parking refunds will be made for early departure or upon cancellation of this Agreement.

E. Linen

A set of clean linens (1 pillow case, 2 bed sheets) will be provided. You are responsible for laundering the linens on a regular basis and for returning them when you leave the dormitory.

F. Kitchen Use

You must be a resident at Shinshu Kyokai Dormitory in order to use the kitchen facility. Guests and visitors are welcome in the dining area but are prohibited from entering the kitchen. Residents who use the kitchen do so at their own risk. Kitchen users are expected to abide by the kitchen rules.

5. **Rules and Regulations**

The **Rules and Regulations** of the dormitory (a copy will be provided upon check-in) are part of this Agreement. By your execution of this Agreement you acknowledge receipt of a copy of the **Rules and Regulations Handbook** and you agree to and will abide by the **Rules and Regulations** and any amendments thereto which may be posted on the dormitory bulletin board.

6. **Cancellation of the Agreement by Us**

We may terminate or cancel this Agreement if you do not abide by the **Rules and Regulations** of the dormitory or if you breach this Agreement. We reserve the right to keep all or any portion of payments made by you, as damages resulting from your failure to abide by the **Rules and Regulations** or for breaching this Agreement.

7. **Residents must be Students**

You must be registered as a full- or part-time student or enrolled in a post-secondary educational program directed by an area school, college or university. A copy of your current registration must be filed with US upon request.

8. **Non-assignment of this Agreement by You**

You may not assign this Agreement under any circumstances.

9. **Binding effect of Agreement**

This Agreement is binding and effective only when it is executed by US. Once executed, WE will provide services under this Agreement only to you and to no other person.

10. **Payment of cost and fee upon default or breach of this Agreement by You**

If you default or breach any of the provisions of this Agreement, you shall pay all reasonable sums expended by US to enforce this Agreement (including court costs, collection and/or attorney's fees and costs).

11. **Separability of Provisions**

If any of the provisions of this Agreement are held to be invalid or unenforceable, those provisions will not affect the validity or enforceability of the remaining provisions. The undersigned hereby agrees to comply with all provisions of the **Room and Board Agreement**, and s/he understands that s/he is financially responsible as outlined above.

NOTICE

Shinshu Kyokai Dormitory will not accept credit cards. Please make one payment for the Room fee and a separate payment for the Security Deposit in the following accepted forms of payment:

- A. Money Order
- B. Personal checks within the United States
- C. Certified cashier's check
- D. Cash

I understand and agree to the above terms of this Agreement.

Signature of Resident

Print Name

Date

Mrs. Sumiko Tatsuguchi
Shinshu Kyokai Dormitory Administrator